

**Clermont Metropolitan Housing Authority (CMHA)  
Public Housing  
Admissions & Continued Occupancy Policy (ACOP)  
Summary of Changes  
10/1/2020 to 9/30/2021**

**1) Reopening the Waiting List Page 4 – 7**

**Current:** The PHA will give public notice by publishing relevant information in suitable media outlines including, but not limited to: Community Press Newspaper & Posting on the website.

**Amended:** The PHA will give public notice by publishing relevant information in suitable media outlines including, but not limited to: One Local Newspaper & Posting on the PHA Website.

**2) Selection Method Local Preferences (24 CFR 960.206) 4-III B. 4-13**

**Current:** The PHA will work with the following partnering service agencies:

**(Insert name(s) of agencies)**

**Amended:** The PHA will work with the following partnering service agencies:

YWCA, James Sauls Shelter, House of Peace and Greater Cincinnati Behavioral Health Services (GCBHS)

**3) Minimum Rent (Chapter 6), Section 6.III.A, pages 6-46 through 6-53.**

**Current:** The minimum rent for this locality is \$0.

**Amended:** The minimum rent for this locality is \$50. This will become effective on the first annual re-examination on or after 1/1/2021.

**4) Payments Under the Lease (Chapter 8) Section 8.I.F, Late fees and Non-Payment, page 8-8.**

**Current:** Late fees are \$20.                      **Amended:** Late fees are \$25.

**Current:** return check fee is \$20              **Amended:** return check fee is \$15.

**5) Interim Policy Changes (Chapter 9), Sections 9.III. B-D, pages 9-11 through 9-15.**

**Current:** Changes in household composition and changes in household income must be reported in writing to CMHA within 10 business days.

**Amended:** Changes in household composition and changes in household income must be reported in writing to CMHA within 30 business days.

**6) Required transfers, (Chapter 12) Section 12.II.B, page 12-4.**

**Current:** When a non-accessible unit becomes available, the PHA will transfer a family living in an accessible unit that does not require the accessible features, to an available unit that is not accessible. The PHA may wait until a disabled resident requires the accessible unit before transferring the family that does not require the accessible features out of the accessible unit.

**Amended:** When a non-accessible unit becomes available, the PHA will transfer a family living in an accessible unit that does not require the accessible features, to an available unit that is not accessible. The PHA may wait until a disabled resident or applicant with a mobility impairment requires the accessible unit before transferring the family that does not require the accessible features out of the accessible unit. The family living in the accessible unit will be transferred to a

non-accessible unit within 30 days when a disabled resident or applicant with a mobility impairment requires the accessible unit.

**7) Tenant Chooses to Terminate the Lease, (Chapter 13) Section 13.I.A, page 13-2.**

**Current:** If a family desires to move and terminate their tenancy with the PHA, they must give at least 30 calendar days advance written notice to the PHA of their intent to vacate. When a family gives less than 30 days written notice due to circumstances beyond their control, the PHA, at its discretion, may waive the 30-day requirement.

**Amended:** If a family desires to move and terminate their tenancy with the PHA, they must give at least 30 calendar days advance written notice to the PHA of their intent to vacate. When a family gives less than 30 days written notice due to circumstances beyond their control, the PHA, at its discretion, may waive the 30-day requirement. If the family vacates without a 30 day written notice, the current month's rent will be charged with any other rent due and damages that occurred before the dwelling unit was determined to be vacated by the Authority.

**Hold over Clause:** If the tenant has given notice to move and then fails to vacate the property, eviction proceeding may be initiated.