

Clermont Metropolitan Housing Authority

65 South Market Street | Batavia, Ohio 45103 513.732.6010 | Fax 513.732.6520 www.clermontmha.org

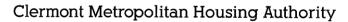
Rent Adjustment Request

Rent adjustments will be effective *the later of* a) the date specified by the owner or b) the 1st of the month following 60 days of CMHA's receipt of the request. The owner <u>will not</u> be able to submit another request for 12 months after the last rent adjustment request was submitted. CMHA <u>will not</u> retain copies of requests that are submitted early by the owner and no request will be processed for units with any HQS failed items.

CMHA will determine whether the requested rent is reasonable within 30 days of receipt.

Then proper notification of the determination will be sent to both you and the participant family. In some areas where there is limited rental data, CMHA may request owners to provide additional information about the rents charged for unassisted (or unsubsidized) units on their premises.

Tenant Name:			-
Tenant Address:			_
Landlord/Owner Name:		Phone#	
Current Rent:	Requested Rent:		
Effective Date:			
List owner paid utilities:			
If the tenant is responsible for	Heat in the unit, indicate if t	he heat is:	
Electric - Forced Air	Electric - Heat Pump	Electric - Baseboard/	Resistance
Gas	Propane	Fuel/Oil	
Provide the following informa	tion regarding the unit:		
# of Bedrooms	# of Baths	# of Half Baths	
Year Built	Square Footage		
Circle Yes if owner provides of	or No if tenant provides/not a	vailable at the subsidized u	<u>ınit:</u>
1. Is cable included in the ren	nt?	Ye	s No
2. Are there ceiling fans in th	ne subsidized unit?	Ye	s No
3. Is there a dishwasher provided by owner in the subsidized unit? Y			s No





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4. Is there a microwave provided by owner in the subsidized unit?	Yes	No
5. Is there a stove provided by owner in the subsidized unit?	Yes	No
6. Is there a refrigerator provided by owner in the subsidized unit?	Yes	No
7. Is there a garbage disposal provided by owner in the subsidized unit?	Yes	No
8. Is there a balcony, deck, or patio off the subsidized unit?	Yes	No
9. Is there a pool in the subsidized community?	Yes	No
10. Is this a gated community?		No
11. Is the owner responsible for the lawn maintenance of the subsidized unit?	Yes	No
12. Does the owner pay for trash?	Yes	No
13. Does the owner pay for pest control?	Yes	No
Laundry:		
14. Is there a dryer in the subsidized unit provided by owner?	Yes	No

14. Is there a dryer in the subsidized unit provided by owner?	1 65	INU
15. Is there a washer in the subsidized unit provided by owner?	Yes	No
16. Is there a washer/dryer hookup in the unit for tenant provided appliances?	Yes	No
17. Are there onsite laundry facilities?	Yes	No

Parking:

Select One	Description	Circle Option	
	Garage	1 2 3 Car	
	Covered Spaces	1 2 Parking Spots	
	Driveway		
	Unassigned/Open Parking Space		
	Street Parking		
	None		

Please list any major improvements or changes you would like us to take into consideration:

By signing below, I understand the information I am providing is true and accurate.

Signature: _____

Date:

To ensure timely processing of your rent adjustment request, please submit form to the assigned case worker via email or fax (513) 732-6520

Case Manager Designation (Alpha Listing by Last Name)Becky Lanham: becky@clermontmha.orgA, C, E-J, TDonna Rea: drea@clermontmha.orgD, K-N, SBecky Richardson: brichardson@clermontmha.orgHUD-VASH (Veterans)Sally Ivey: sivey@clermontmha.orgB, O-R, U-Z