

**Clermont Metropolitan
Housing Authority
Immediate Opening for
Inspection & Financial Clerk
Range \$19 - \$21 per hour**

The ideal candidate should possess at least 3-5 years of strong customer service experience. Previous experience working at a Public Housing agency is a plus, but not required. This position will work closely with the Administrative Office staff to ensure, the smooth uninterrupted continuation of services for inspections, administrative duties and front-line financial processes.

Must possess a high school diploma or GED, valid driver's license, and be able to pass a drug and criminal background check. Deadline to apply is **9/30/2024**

Application is at www.clermontmha.org - Contact Us- Employment Opportunities.

Please submit your resume, application, and salary

Expectations to: amorlatt@clermontmha.org

Or

Drop off in person/mail to:

65 S Market St, Batavia, Oh 45103