Clermont Metropolitan Housing Authority
65 South Market Street | Batavia, Ohio 45103
513.732.6010 | Fax 513.732.6520
www.clermontmha.org

Request to Speak at the Board of Commissioners Meeting

Board Meeting Date: _____

This request must be received at least fourteen (14) calendar days prior to the scheduled Board of Commissioners Meeting.

Please state the nature of the request below:
*All requests must include a topic/reason for the request **or** the request may be denied.*

_____
_____
_____
_____

Please provide your contact information below:

Name: _____

Organization (if Applicable) _____

Address: _____

Phone # _____

Email Address _____

_____ _____
Signature Date

Please note:

- Registration confirmation will be provided once all required information is received.
- Speakers will be given ten (10) minutes to address the Board.
- Any documentation that will be presented in the meeting must be submitted at least seven (7) calendar days prior to the board meeting. This is to ensure that all board members have the relevant documents with the disbursed Board Packet ahead of the meeting. If documents are not received by the appropriate deadline, the speaker will not be able to present them during the meeting.